

# **North Hinksey Parish Neighbourhood Plan**

## **Minutes from Steering Group meeting on 3<sup>rd</sup> October 2018**

### **Present:**

Voting members:

David Kay (Steering Group Chair, NHPC, WG1 and WG4 member)

David Wyatt (Steering Group and WG10 member)

Non-voting members:

Amy Boyd (WG2 member)

Charles Stone (WG4 member)

Barbara Witkowski (WG6 Chair)

Tony Wood (WG2 Chair)

### **Conflicts of Interest:**

No conflicts of interest were declared.

### **1. Final public consultation feedback including VOWHDC final Health Check:**

The sole agenda item for this meeting was a review of progress on amendments to the Plan and supporting documentation based on comments received in the final public consultation and other documents as previously circulated by DK.

New documents circulated since the last meeting:

- A 'Buildings of local importance assessment' (in support of Policies HS6 and SI1, not requiring detailed review by other Working Groups).
- A draft Consultation Statement.
- A draft Basic Conditions Statement.

The latter two documents require review by all Working Groups and suggestions for improvements / clarifications would be welcomed, in particular on sections 2 and 4 of the Basic Conditions Statement (conformity with the NPPF and Local Plan), and Appendix 3 showing the social, economic and environmental impact of each Policy. The cross referencing in sections 2 and 4 is in many cases more detailed than that included in the Neighbourhood Plan itself. Subsequent changes to Policies (primarily EE3 and BU1) may necessitate further changes.

The Housing, Social Infrastructure, Utilities and Green Spaces sections had all been completed before the previous deadline of the 30<sup>th</sup> September, and do not require any additional changes, other than relating to Policy GS3 on Views where a number of concerns were raised by DW. These were dealt with in the meeting other than regarding the new View VP3 from the field to the south of Grosvenor Road on Harcourt Hill. DW stated that this field (which is owned by the Oxford Preservation Trust) had conditions attached when it was handed over which prohibited public access. Action – DW to contact the Oxford Preservation Trust to ask them to state in writing to DK their position on public access to that field (which in practice dog walkers are known to use on a regular basis), and their opinion as to whether View VP3 should remain in the Neighbourhood Plan.

No further updates at all had been sent from the following Working Groups in the five weeks since the last meeting:

- Economy & Employment
- Transport
- Oxford Brookes Harcourt Hill Campus

Because of their failure to meet the previously agreed deadline it will now not be possible to finalise the documentation in time for approval at the NHPC meeting on the 18<sup>th</sup> October.

All three of these Working Groups need to send amendments to the response grid, and sections 4.2, 4.3 and 4.7 of the Plan, plus in some cases section 5 and the Appendices, as agreed at the last meeting. The most critical of these changes are to Policies EE3 and BU1 which require close liaison with Ronan Leydon (RL) to ensure that he is satisfied that the finalised version should meet basic conditions and be approved by the Independent Examiner. In the case of Policy BU1 a detailed response should also be produced to send to Turnberry (acting on behalf of Brookes) to answer their concerns and further justify the approach on this topic being taken in the Neighbourhood Plan.

DK to send the current (incomplete) version of the Plan and Appendices plus the draft Consultation Statement and draft Basic Conditions Statement to RL for comment on sections where work has already been completed.

All of the above changes now need to be completed and revised content sent to DK before the 31<sup>st</sup> October at the latest. Amendments should be sent to DK as they are completed (e.g. response grid, supporting text, policy changes, basic conditions statement suggestions etc. can be sent separately) rather than amassing all of them to send once everything has been finished. It is essential that this new deadline is not missed.

## **2. Date of next meeting:**

Next meeting for all volunteers will take place in early November to ensure that the final submission version of all documents are ready in time for the November Parish Council meeting on 29<sup>th</sup> November. Date and time TBA.