

# **North Hinksey Parish Neighbourhood Plan**

## **Minutes from Steering Group meeting on 21<sup>st</sup> March 2018**

### **Present:**

Voting members:

David Kay (Steering Group Chair, NHPC and WG4 member)

Andrew Pritchard (Steering Group Secretary, NHPC and WG3 member)

David Wyatt (Steering Group Member and WG10 Chair)

Non-voting members:

Grant Nightingale (WG2 Deputy Chair)

Charles Stone (WG4)

Barbara Witkowski (WG6 Chair)

Tony Wood (WG2 Chair)

### **Apologies:**

Ag MacKeith

Jon Rowland

Emily Smith

### **Conflicts of Interest:**

No conflicts of interest were declared.

### **1. SEA Assessment:**

RL has confirmed that his assessment in the screening process is that no SEA is necessary. Awaiting confirmation and final report.

### **2. Review of process:**

Confirmation of the documents requiring completion for use in the final consultation process to run in June/July (intended start date 4<sup>th</sup> June) as follows:

- Draft Plan and Appendices
- Groundwater Assessment
- Leisure Support document
- Green Spaces views study
- SEA Screening Report (see (1) above)

A meeting with an independent adviser is being arranged to provide some additional advice on our policies and overall plan.

### **3. Policy review:**

Detailed discussion of main outstanding items required by section of the Plan with specific regard to policies that needed attention. Working Groups to complete these changes and submit new content to DK by the 22<sup>nd</sup> April at the latest.

**4. Date of next meeting:**

Next meeting for all volunteers will take place at 7.30pm in Seacourt Hall on Wednesday 2<sup>nd</sup> May.