

North Hinksey Parish Neighbourhood Plan

Minutes from Steering Group meeting on 22nd February 2018

Present:

Voting members:

David Kay (Steering Group Chair, NHPC and WG4 member)

Andrew Pritchard (Steering Group Secretary, NHPC and WG3 member)

Jon Rowlands (Steering Group Member and WG1 member)

David Wyatt (Steering Group Member and WG10 Chair)

Non-voting members:

Grant Nightingale (WG2 Deputy Chair)

Charles Stone (WG4)

Conflicts of Interest:

No conflicts of interest were declared.

1. SEA Assessment and Character Assessment:

Assessment questionnaire response from Ronan Leydon delayed, now expected by the end of March 2018. DK to continue to chase.

An updated version of the Character Assessment produced by DK has been circulated, and this version should now be referred to throughout the Plan.

2. Update on process and outline timetable:

A target date of 4th June has been set for production of a full submission version of the plan including all required support documents to enable the final 6 week public consultation to take place then. Subsequently further revisions may be necessary but the final plan should be ready for submission to the independent examiner by the end of July with a referendum hopefully taking place around September.

3. Review of responses to public feedback and other amendments to the plan:

Responses and amendments requiring review were discussed in depth. Further revisions to identified policies together with addition or revising of some topic sections on national / district policy context and other identified sections of the plan still requiring work to be completed and sent to DK by Sunday 11th March or as soon thereafter as possible. It is essential that these amendments are received for circulation well before the next meeting, which takes place in 4 weeks' time.

4. Date of next meetings:

Meetings for all volunteers will take place at 7.30pm in Seacourt Hall on Wednesday 21st March and Wednesday 2nd May.