

North Hinksey Parish Neighbourhood Plan

Minutes from Steering Group meeting on 6th September 2017

Present:

Voting members:

David Kay (Steering Group Secretary, NHPC and WG4 member)

Andrew Pritchard (Steering Group Chair, NHPC and WG3 member)

Philip Stevens (Steering Group Treasurer and WG1 member)

Non-voting members:

Ag MacKeith (WG5 Deputy Chair)

Grant Nightingale (WG2 Deputy Chair)

Charles Stone (WG4)

Barbara Witkowski (WG6 Chair)

Tony Wood (WG2 Chair)

Ronan Leydon (VOWHDC Planning Officer)

Nina Merritt (VOWHDC representative)

Conflicts of Interest:

No conflicts of interest were declared.

1. Finances:

The second £5k of funding from the Vale has been received in our bank account.

DK to request an invoice for the hydrogeological report as that has not been sent to us yet.

2. SEA and Basic Condition Statement:

AP to progress SEA and Basic Condition Statement.

3. Date of public feedback event and publicity:

It was agreed that we would not be ready for a public feedback event on the date originally proposed, which was 30th September. This date hasn't been publicised yet, so it wouldn't be a problem changing to another day.

One possibility is Sunday 15th October, which it was agreed would be the new date if sufficient volunteers could be available to man the stands. **DK to e-mail all volunteers asking for confirmation of their availability on 15th October. Assuming that the 15th is confirmed as the date DK to arrange for a short article in the October edition of The Sprout.**

It was suggested that possibly a separate leaflet could be produced to publicise the event and distributed by Sprout deliverers along with the October edition. This option to be investigated

further. Additional publicity to include the usual websites and other methods to be discussed in detail at the next meeting.

4. Draft Policy review:

A line by line review of all draft policies was carried out involving input from RL, and exact wording agreed in virtually all cases. A few of the draft policies were noted as requiring rewording or additional detail – individual Working Groups should contact RL directly if they are unsure what requires amending in those cases. N.B. In order to resolve the conflicts between suggested housing sites and various other policies (such as those protecting green spaces / the Green Belt, and leisure facilities) it was agreed that the housing appendix listing potential sites would not be included in the draft plan, and any references to it in other sections should be removed. The position on housing is simply that no large-scale sites suitable for housing (i.e. over 10 houses) have been identified, as all potential sites proposed earlier in the review process have proven to be unsuitable for recommendation for various reasons.

All Working Groups to update their draft policies in line with agreed changes from this meeting and forward to DK once they have been completed. If possible, they should aim to do this by 20th September to allow time for further review before the next meeting. Also, all other sections of the draft plan (other than the consultation sections) need to be revised to take into account these changes to the policies, with the same deadline. It is important that we have a fully updated 'complete' draft plan agreed before the next meeting so that we can concentrate on organising the public feedback event at that meeting rather than having to carry out further detailed reviews of the documentation.

5. Dates of next meeting:

A meeting for all volunteers will take place in Seacourt Hall at 7.30pm on Wednesday 4th October.