

North Hinksey Parish Neighbourhood Plan

Minutes from Steering Group meeting on 13th July 2017

Present:

Voting members:

David Kay (Steering Group Secretary, NHPC and WG4 member)

Andrew Pritchard (Steering Group Chair, NHPC and WG3 member)

Jon Rowland (Steering Group member and WG1 member)

Philip Stevens (Steering Group Treasurer and WG1 member)

Non-voting members:

Amy Boyd (WG2 member)

Ag MacKeith (WG5 Deputy Chair)

Grant Nightingale (WG2 Deputy Chair)

Charles Stone (WG4 Deputy Chair)

Barbara Witkowski (WG6 Chair)

Conflicts of Interest:

No conflicts of interest were declared.

1. Finances:

Will Sparling will be sending a Purchase Order to the Parish Clerk for the second £5k of funding which should then be requested by sending an invoice in return.

2. SEA and Basic Condition Statement:

AP to progress SEA and Basic Condition Statement. **DK to forward another copy of the SEA Screening Questionnaire to AP to complete and submit to RL.**

3. Draft Policy review:

A brief review of the draft policies was carried out mainly focussing on whether Working Groups generally agreed with the suggested rewordings from Ronan Leydon.

The following points were agreed:

- **All Working Groups to provide DK with the latest version of their draft policies by Sunday 23rd July** so that an overview of our present position can be established.
- **Further reviews of draft policy wordings by all Working Groups to continue over the summer** in readiness for the next public feedback event.
- **Other sections of the complete draft plan also to be updated by Working Groups over the coming months to ensure that they are up to date** (NB this should include references to the North Hinksey Parish Character Assessment as a support document not the older document produced by West Way Community Concern, and also all relevant sections of the Local Plan

Parts 1 and 2 should be listed whilst noting that Part 2 has yet to be adopted). DK to be kept updated on progress.

- **DK to circulate the hydrogeological report to all volunteers** once it has been received. Although primarily this has been produced in support of one of the Utilities policies it may be of general interest. **AM to send a copy of the 2012 Sewer Report to DK to circulate.**

4. Public Feedback event:

It was agreed that this event would take place on Saturday 30th September (likely timings around 10am to 4pm).

5. Dates of next meeting:

A meeting for all volunteers will take place in Seacourt Hall at 7.30pm on Wednesday 6th September.