

North Hinksey Parish Neighbourhood Plan

Minutes from Steering Group meeting on 27th April 2017

Present:

Voting members:

David Kay (Steering Group Secretary, NHPC and WG4 member)
Andrew Pritchard (Steering Group Chair, NHPC and WG3 member)
Jon Rowland (Steering Group member and WG1 member)
Philip Stevens (Steering Group Treasurer and WG1 member)
David Wyatt (Steering Group member and WG10 member)

Non-voting members:

Grant Nightingale (WG2 Deputy Chair)
Charles Stone (WG4 Deputy Chair)
Barbara Witkowski (WG6 Chair)
Tony Wood (WG2 Chair)

Ronan Leydon (VWHDC Planning Officer)
Nina Merritt (VWHDC representative)

Conflicts of Interest:

No conflicts of interest were declared.

1. Local Plan 2031 Part 2 response to consultation:

Overall the contents of the draft Local Plan 2031 Part 2 were thought to be positive, however, following detailed discussion of the proposed Development Policies (particularly those relating to Housing, Economy & Employment, and Transport) a number of points were identified that were agreed should be put forward in response to the consultation. **AP to submit our response before the deadline of Thursday 4th May.**

2. Review of North Hinksey Parish draft Neighbourhood Plan:

(a) Vision & Objectives:

A revised version of the Vision was agreed following discussion of the previously circulated revision by DK of RL's proposed rewording. **This new Vision and the Objectives to be circulated and also placed on the NHPNP website by DK.**

(b) Review of draft Policies:

RL volunteered to carry out more detailed support work on the draft Housing, Economy & Employment and Utilities policies to help those Working Groups develop them further in the most effective way. **RL to liaise with WGs 1, 2 and 5.**

A detailed review of all the draft policies followed and the following are a handful of the issues which arose during those discussions.

Housing:

- Transport elements should be transferred across to a Transport policy and Low Carbon elements to a Utilities policy as previously agreed in February.
- Need to resolve the Green Belt issue where there is a conflict between WG6 protecting Green Belt in a policy but WG1 still identifying several locations within the Green Belt as potentially suitable for housing developments.

Employment & Economy:

- Low Carbon elements should be transferred across to a Utilities policy as agreed in February.
- Discussions with OXLEP, Oxford City Council etc. about links with West Oxford need to be gradually integrated with the N Plan.

Transport:

- Need to incorporate transport related issues from WG1.
- CPZ policy needs to identify funding (e.g. contributions from developers) and should include a requirement for implementation only where deemed necessary and supported by the residents who would be affected.

Utilities:

- Need to incorporate Low Carbon elements from WGs 1 and 2.
- Once contact details of experts have been identified work to proceed on the proposed hydrogeological report for the area.

Oxford Brookes University:

- Need to justify using 20% as a 'significant' growth figure.

3. Process Review:

(a) Environmental Questionnaire

Input received from some WGs but other WGs still need to pass on relevant information. **AP to complete the questionnaire and submit it to RL.**

(b) Project Plan

The revised Project Plan previously circulated by DK was agreed. **DK to place this revised version on the NHPNP website.**

4. Consultation and Publicity

(a) Next Public Feedback event

Agreed that this should take place in late September / early October as proposed. Format and publicity to be agreed nearer to the date, however **DK to identify possible dates by the end of May** for early event publicity. Overall agreed that it would need to be a more 'joined up' presentation of the whole draft N Plan but WG volunteers still need to be at hand to discuss their policies.

(b) NHPNP website, Sprout articles and other publicity

NHPNP website to be fully updated by DK by the end of May, including the revised Vision and Objectives, Project Plan, date of Public Feedback Event etc.

DK to write an update / reminder article for the July edition of the Sprout and a further one giving more details about the Public Feedback event for the September edition. Similar information to be placed on the Community website and the NHPC website.

5. Dates of next meetings:

Steering Group meeting at 7.30pm on 21st June. Meetings for all volunteers at 7.30pm on 13th July.