

North Hinksey Parish Neighbourhood Plan

Minutes of Steering Group meeting on 25th March 2015.

Present:

David Kay (NHPC, Acting Secretary)
Andrew Pritchard (NHPC, Acting Chair)
Jon Rowland (parishioner, Town Planner)
Philip Stevens (parishioner, ex-SODC planner)
David Wyatt (HHRA)

Conflicts of Interest:

No conflicts of interest were declared.

1) Matters arising from meeting on 23rd October 2014:

- AP has been in touch with Summertown / Wolvercote about their NPs but has no details to report back as yet.
- DK will contact the local MP following the election on May 7th. It has not been appropriate to do so before this point in the process.

2) Matters arising from meeting on 18th March 2015:

- Financial control.

It was decided that following the election an agreement would be sought from NHPC regarding the provision and authorisation of funds to the Steering Group. A float of £1,000 will be requested for immediate use by the Steering Group at any time, with no authorising vote from NHPC required for expenditure up to £250 on an individual item.

- 'Topics' Working Groups.

Six topics for Working Groups to be based around have been decided on and identified issues from the questionnaire assigned to them as follows (asterisked issues strongly impact on more than one topic):

- **Housing** (taking into account the split between new housing and conversion / densification, plus the various categories of housing (e.g. affordable, sheltered elderly etc.))
 - Building in gardens / overdevelopment
 - Converting houses to flats
 - Impact of recent housing estates
 - Sheltered housing for the elderly
 - Houses rented to people from more than one family
 - Architectural design *
- **Economy & Employment** (including local centre / retail / commerce / light industry etc.).
 - West Way retail redevelopment
 - Variety and range of local shops

- Brooke's expansion
- Architectural design *
- **Transport.**
 - A34 noise, congestion / access and rat runs
 - Air quality – traffic fumes
 - Congestion on local roads
 - Dangerous / antisocial parking on residential roads
 - Bus services and shelters
 - Cyclists issues (adequate cycle lanes etc.)
 - Pedestrians issues (maintenance of footpaths etc.)
- **Social infrastructure.**
 - Leisure facilities
 - Social facilities
 - Crime
 - Anti-social behaviour
 - Availability of adequate places at nursery/primary/secondary schools
 - Expansion of Botley School
 - Library services
 - Medical facilities
 - Winter provision
- **Utilities**
 - Flooding and rainwater
 - Sewerage
 - Energy resources / eco-energy features
 - Broadband speeds
- **Green Spaces & Natural Environment.**
 - Green Belt review
 - NHPC owned recreational land
 - Subterranean streams / high groundwater / hydrogeological surveys
- 'Data gathering' Working Groups.

In addition to the six 'topics' Working Groups there will be three 'data gathering' Working Groups who obtain information for the supporting evidence database. The 'data gathering' Working Groups will cover the following areas:

 - Overview / history / character assessment / urban design
 - Local statistics (e.g. socio-economic data)
 - Review Legislation / Local Government impact on local issues (e.g. Local Plan etc.)
- Setting up Working Groups.

AP to check availability of Seacourt Hall and Steering Group members for a meeting to set up Working Groups (suggested date range, 2 weeks from 9th May). All volunteers to be invited. One person to be pre-assigned to each of the 9 Working Groups (which could include Steering

Group members) and briefed before the meeting so that they can encourage other volunteers to join their team (NB they will not necessarily chair that Working Group, however). Working Groups will have initial discussions at the meeting to try to identify some basic objectives.